



## **WINKELMAN NATURAL RESOURCE CONSERVATION DISTRICT**

Teleconference Meeting      March 12, 2021      Final Minutes

Location: Teleconference

The Winkelman Natural Resource Conservation District (NRCD) meeting was called to order at 5:32 pm.

Board and Staff: Bill Dunn, Steve Turcotte, Barb McGuire, Carol DuBois, Gary Vinson, Hattie Hedrick (Winkelman Resource Management Center (WRMC) Director), Kyle Thompson (WNRCD Coordinator), and Chris Postel (Clerk).

Organizations: Liz Tuck & Linda Leigh (Oracle Community Garden) and Jennifer Cude

Review & Approve Oracle Community Garden Contract (See attached contract): Per Kyle, the contract is for 600 Willows (cuttings) and 100 Cottonwoods for \$5,950 (1/3 due in 10 days, 1/3 due in 45 days and 1/3 upon delivery). Only “plants delivered” are being paid for and a refund will be due to the District if funds have been overpaid. The AWP grant is budgeted for 1,800 trees and shrubs. Per Bill, other species need to be added such as Sycamore & Elderberry trees. Per Linda Leigh, other trees are being considered because some of the Willows are budding out. The trees will be packaged in a tube (4 inch x 14 inch) with a long root. Based on her research, she is targeting an 80% success rate. Per Bill, the cuttings need to be from the local area (adapted to the local weather-elevation) and Elderberry trees are not dormant in the Winter. Per Linda, the trees will be planted over a two-year period. Per Gary Vinson, AZ Game & Fish (Sean Lowery) can provide genetic testing. He will send Sean’s contact information to Linda. Per Linda, shrubs will be a different contract. Per Kyle, ½ of the trees will be planted during the summer and the remainder will be planted after November 1<sup>st</sup>. Motion: Barb McGuire made a motion to approve the contract with changes for \$5,950. Carol DuBois seconded. Motion carried: 5-0.

District Grant Checking Subaccount: Per Carolyn Harbison’s recommendation, the invoicing and checking account needs to be separate from the District’s accounting records to make the Grant’s accounting records more auditable. Motion: Steve Turcotte made a motion to open a “Grant’ subaccount with the officers’ names: Bill Dunn, Steve Turcotte, Carol DuBois, Gary Vinson, Barbara McGuire, and Chris Postel. Barb McGuire seconded. Motion carried: 4-1.

Arizona Water Protection (AWP) Fund Update: Per Kyle Thompson, the Biological Assessment was not approved by US Game & Fish by our deadline. Kyle has been emailing and leaving messages to identify the issues and next steps to get their approval.

Call to the Public: Linda Leigh: how should the volunteer hours for the AWP grant be reported. It was decided that volunteer’s hours be reported on a monthly basis to Kyle and the Clerk.

Adjourn: Steve Turcotte made a motion to Adjourn the meeting at 6:11 pm. Carol DuBois seconded it. Motion carried.

Final Minutes Submitted by: Chris Postel, WNRCD Clerk

Date: June 16, 2021

Approval of Minutes: \_\_\_\_\_

Date: \_\_\_\_\_